

READ PARISH COUNCIL

28/06/01

A meeting of the Parish Council was held at St John's Church, off George Lane, Read BB12 7RL Read on **Wednesday 28th June, 2017 at 7pm.**

Present: Chairman: Councillor Peter Gandy
Councillors: Collinson, Hanson, Rostron
In attendance: Shirley Bridge (Clerk)

4 members of the public attended.

1. **Apologies for absence** – apologies for absence were received from Councillors Collinge, Bennett and Crosland.
2. **Declarations of Councillors' Interest and dispensations**
 - 2.1 **To receive declarations of interest from councillors on items on the agenda** – Councillor Richard Hanson declared an interest in Planning Application 3/2017/0501 and 502.
 - 2.2 **To receive requests for dispensations for disclosable pecuniary interests** – none received.
 - 2.3 **To grant any requests for dispensations as appropriate**
3. **To approve the minutes of the previous Parish Council meeting (held on 10th May 2017)** – the minutes were approved.
4. **Matters arising from the minutes not on the agenda** - there were no matters arising.
5. **Public participation:**

Parish Plan – one resident asked for more information regarding the Parish Plan. Councillor Hanson explained that the last plan was published in 2012. The Parish Council are now in the process of reviewing and formulating a revised plan. The recent paper survey had a poor response so the Parish Council are hoping to widen the scope for further input from residents and will perhaps include an on-line survey.

Read Motor Body – A letter from a resident was read out to the Councillors. This resident still has concerns regarding the number of cars awaiting repair that are outside and on the surrounding area on Hambledon View. The Clerk has already written to the owners of the Motor Body and there has been some reduction in the numbers of cars on the car park. The Clerk will write again to the owners outlining the concerns of local residents. This situation will be monitored and improvements are hoped for.

Dog walker – a resident complained that due to dog control orders for the green spaces in the village he is unable to let his dog off the lead. Councillors have supported dog control orders for green spaces in the village over a number of years and feel that this is in the best interest of all residents.
6. **Borough Councillor's Report** – Councillor Richard Bennett outlined his e-mail correspondence with Lancashire County Council, Highways Department regarding the broken off bus stop pole which LCC have failed to make good. This is a hazard and despite several e-mails the situation remains unresolved.
7. **Clerk's Report** – Councillor Lisa Snape tendered her resignation from the Parish Council. This is due to pressure of work and also personal circumstances. The resignation was accepted and the procedure for filling the vacancy will be commenced.
8. **Reports from external meetings:** None
9. **Playground:**
 - a) **To receive the playground inspection report** – *all equipment in good working order.*
 - b) **Repairs and maintenance** – *the cargo netting was damaged and has now been removed as it was not possible to repair it.*
10. **Allotments** - The Allotment Committee met on Tuesday 6th June 2017. Notes from the meeting below-

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Present: Peter Collinge (Chair of RPC) Stuart, Bevan, Neil H, Bob, Shirley (Clerk to RPC)
Apologies: Carole, Neil G, Andy

- Change of name for committee: Allotment Management Committee

Working Groups (anyone who was not at the meeting please let Shirley know if you want to be included in any of the working groups)

- ✚ Lettings: Shirley, Carole, Bevan
 - ✚ Livestock Monitor: Neil H
 - ✚ Repairs and Maintenance: Bob
 - ✚ Reporting neglected plots – everyone – needs an inspection asap to identify neglected plots – date set Thursday 29th June – all committee invited to meet at 7pm at allotments – Bevan will supply an up to date allotment plan and perhaps we need to have a new system of labelling plots.
- Skip – to have a skip twice a year – May and October?? but to ensure that plot holders do not put anything in that is compostable.
 - Access road improvements – rough estimate for tarmac £8,000 – maybe two concrete strips down the road – approx. cost £2,000 – Shirley to submit a bid for £2,000 to the Parish Council as they have been left a legacy of £10,000 and are looking at areas to spend this on.
 - Trespass/Anti-social behaviour – a new sign at the top allotment gate – not sure what else can be done??
 - Scarecrow competition- not holding one this year but hopefully to expand the competition next year or hold a different event -open day perhaps??
 - Newsletter – to send a newsletter to all allotment holders – Shirley to draft and will circulate – ask for e-mail contacts from plot holders
 - Neil – perhaps we could have a community shed – discuss further at next meeting.

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11. Decision Items

a) Report from Internal Auditor - The Internal Auditor has recommended that the Parish Council investigate the possibility of using the on-line payment system for creditors. The signing mandate for cheques is in the process of being amended – Cllr Rostron to be removed and Cllr Gandy to be included. Once this is finalised the Clerk will investigate the procedure and requirements for on-line payments to be made from the bank account.

b) Legacy donation – see below: -

| Proposal | Approx. costings | Yes/No | Priority (High/Medium/Low) | Decisions |
|---|------------------|-------------|-------------------------------|-----------------------------------|
| 1. Bench – George Lane – refurbish or buy new and replace flags for seating area £900 | £900 | Yes £100 | High | Refurbish bench and replace flags |

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|---|--|---|---|---|
| 2. New bench for Whins Lane – opposite Old Vicarage - £800 | £800 | Yes £800 | High | 28/06/03 |
| 3. Request from newly formed Allotment Management Committee – improvements to access road £2,500 | £2,500 | Yes £2,500 | High | Quotes to be obtained |
| 4. New playground equipment £2,000 | £2,000 | No | Any new equipment to be funded from Capital Replacement | – |
| 5. Additional new streetlight on back Jubilee Street approx. £3,500 (based on last quote in 2015) | £3,500 | No | | – |
| 6. Improvements to Church Path/Greenacres path/Road to Church | Would need a quote for exact costings | Maybe | | Itemised quotes to be obtained for the different elements and to be discussed at next meeting |
| 7. New heritage signs to direct to St John's Church, Read | Approx. £500 - would need a quote for exact costings | Partial - willing to donate £100 for a new sign | | I am still plugging away at LCC so we may still get the old sign back |

c) Logo design – Councillor Crosland to update on this issue at the next meeting.

d) Parish Plan – further updates once the Communications Group have met.

e) Read Motor Body Centre – The Clerk to contact Read Motor Body Centre to ask that the situation is improved. PACT – advice to be sought at the next PACT meeting.

f) Feedback from Civic Sunday event –

This event took place on 11th June, 2017 and was the first joint event with Simonstone Parish Council.

Invited: 40 (guests of both Read and Simonstone Parish Council)

Attended: 31

Costs: Buffet and refreshments at Read Cricket and Bowling Club £439.40

12. Highways matters – Councillors noted the Highways Report.

13. Planning Applications & Decisions/Enforcements

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|---|
| Planning Application No: 3/2017/0282 |
| Proposal: New detached garage |
| Location: 8 Masterson Avenue, Read BB12 7PL |

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Response required by: 25th April 2017

28/06/04

RESPONSE

The Parish Council has no objection to this proposal.

Planning Application No:3/2017/0288

Proposal:

41 Whalley Road, Read BB12 7PB One fascia sign above front shop window and door; one sign at first floor level on side of property facing Campbell Street; graphic sign in front shop window and one internally-illuminated projection sign on the front of the building at first floor level

Location: 41 Whalley Road, Read BB12 7PB

Response required by: 9th June 2017

RESPONSE

9th June 2017

The Parish Council has no objection to this proposal

Planning Application No: 3/2017/0394

Proposal: Variation of condition 2 of planning permission 3/2014/0703 to allow adjustment to approved position of Plot 3 owing to line of existing sewer on site

Location: Land at Hambledon View, Read BB12 7PD

Response required by: 6th June 2017

RESPONSE

6th June 2017

The Parish Council has no objection to this proposal.

***Councillor Richard Hanson has declared an interest in this planning application response and has withdrawn from the Planning Committee decision process.**

Planning Application No: 3/2017/0501 and 502

Proposal:

- Relocation of an existing steel palisade fence and pedestrian gate from the southern end of the viaduct to the northern end of the viaduct. The fence will be mounted on posts founded in the material forming the viaduct deck and will not be fixed to the parapets of the viaduct. The fence and gate will be set in 2.0m from the northern end of the viaduct. The fence and gate will be painted gloss black once re-erected

Location: Martholme Viaduct Martholme Lane, Great Harwood

Response required by:30th June 2017

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RESPONSE
16th June 2017

28/06/05

The Parish Council has no objection to this proposal.

14. Finance & Accounts:

a) Payment of accounts

| Date | Cost centre | £ |
|---------|--|----------|
| 01/4/17 | Nuage Print & Copy | 95.00 |
| 01/4/17 | LANLEC Debifrillator fitting at church | 250.00 |
| 19/4/17 | RVBC | 1,065.98 |
| 19/4/17 | HMRC | 213.20 |
| 19/4/17 | RVBC | 182.00 |
| 19/4/17 | HMRC VAT | 36.40 |
| 10/5/17 | Came and Company | 296.95 |
| 10/5/17 | S Bridge PETTY CASH | 40.00 |
| 10/5/17 | Hugh Harris Fresh Air Fitness | 80.00 |
| 10/5/17 | HMRC VAT | 16.00 |
| 23/5/17 | RVBC | 665.39 |
| 23/5/07 | HMRC VAT | 133.07 |
| 23/5/17 | Internal Audit - gratuity | 60.00 |
| 23/5/17 | New dog bag dispensersx3 | 414.11 |
| 23/5/17 | HMRC VAT | 82.82 |
| 07/6/17 | WaterPLus | 152.96 |
| 10/6/17 | SalaryApr-June | 577.66 |
| 10/6/17 | HMRC PAYE | 144.40 |
| 10/6/17 | General admin, printing | 128.35 |
| 15/6/17 | Civic Sunday - Catering & refreshments | 439.40 |
| 16/6/17 | 2017-2018 contribution | 900.00 |

b) Income

| Date | Cost centre | £ |
|---------|---|-----------|
| 11/4/17 | Legacy donation | 10,000.00 |
| 24/4/17 | Simonstone Parish Council Playground contribution | 310.00 |
| 28/4/17 | HMRC VAT | 1,429.19 |

c) Bank reconciliation as at 31st May, 2017

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|----------------------------------|-----------|------------------|
| Opening Balances 01.04.17 | | |
| Community Account | £3,981.57 | |
| Business Saver Account | £2,522.16 | £6,503.73 |
| Add: Receipts | | £24,770.35 |
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| Less: Payments | | £6,306.13 |

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| Balance | | £24,967.95 |
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15. Items for the next agenda

- Legacy donation - update
- Read Motor Body/PACT -update
- Logo design - update
- Casual vacancy - update
- Communications Group - update

*The meeting ended at 8.35pm